

# REHOBOTH BEACH YACHT AND COUNTRY CLUB HOMES ASSOCIATION

## President's Cover Letter Regarding 2023 Annual Meeting

Dear RBYCC Home Association Member,

It has been another active year with many home sales, construction projects and communication and governance improvements. The Board has focused on cost management, improving vendor and communications processes, upgrading the entrance sign, and supporting infrastructure, and strengthening governance. Our Architectural Review Committee has been very involved as well with 11 active sites. We look forward to a healthy and successful remainder of 2023 and beyond.

**The RBYCC Home Association's Annual Meeting will be held on Saturday June 17th, beginning at 10 am**, as required in the By-laws. For health and safety reasons, this will be held on Zoom only. Instructions for attending were sent by email May 23rd and are also enclosed in this email. You should begin to sign-in at least 15 to 20 minutes before the start of the meeting to make sure that you have a good connection.

**It is important that you return your proxy before the start of the meeting on June 17th**, so that we may have a quorum in order to conduct business. Please indicate if you will attend the meeting when you return your proxy. You need to complete the proxy response to facilitate voting and attendance. We will verify attendance to ensure we have a quorum at the start of the meeting. Proxies should be returned by email to Jim Porter at [porterjb@comcast.net](mailto:porterjb@comcast.net), US mail to RBYCCHA, PO Box 192, Rehoboth Beach, DE 19971 or to Jim Porter's house at 201 W Side Dr in a box marked Proxy on the front porch.

If you are unable to attend, please provide us with your proxy form which is the last enclosure to this letter. If we do not receive enough proxies, we will not have a quorum and therefore cannot conduct official business including the election.

If you need of a printed copy of the proxy or any other materials related to the meeting, please contact Jeff Wilson at [jwilson401@gmail.com](mailto:jwilson401@gmail.com). We look forward to Zooming with you on June 17th!

The following ten (10) items are enclosed with this letter:

1. The President's Cover Letter (this document).
2. The President's Annual Report as required by the Association's By-laws.
3. The Official Notice of the 2023 Annual Meeting.
4. Proposed 2023 Annual Meeting Agenda.
5. The proposed Minutes of our 2022 Annual Meeting which took place June 18 since the Minutes have been provided in advance for your review on our website. We will entertain a motion to waive the reading of the Minutes, seek a second, entertain any discussion, and vote to approve the minutes. Due to the virtual nature of the meeting, we will seek voice votes; however, we will call roll if needed.

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- 6. The Treasurer’s Report which is comprised of a cover narrative explanation from our Treasurer, Jorge Goytisoló, with financials. We will entertain a motion to accept the Treasurer’s Report, seek a second, entertain any discussion and then vote to accept the Report.
- 7. The proposed 2023/2024 Budget for the Association is contained in the financials following our Treasurer’s Report. We will discuss the Budget, entertain a motion to accept the Budget, seek a second, and then vote to approve the Budget.
- 8. Committee Reports
- 9. Instructions on how to connect via the Zoom Software. If you have any questions on how to connect or use the software, please reach out to Jim Porter at [porterjb@comcast.net](mailto:porterjb@comcast.net).
- 10. The meeting registration and proxy form has been sent out separately but is enclosed in case some members missed the email. Proxies should be returned by email to Jim Porter at [porterjb@comcast.net](mailto:porterjb@comcast.net), US mail to RBYCCHA PO Box 192 Rehoboth Beach, DE 19971 or to Jim Porter’s house at 201 W Side Dr in a box marked Proxy on the front porch. (Also included as a separate attachment for ease of printing)

We hope you are safe and well and welcome to our new neighbors.

Respectfully offered,

Your 2022/2023 Board of Directors:  
Jeff Wilson, President  
Riko Metzroth, Vice President and Communications Committee Chair  
Jim Porter, Board Secretary, ARC Chair  
Jorge Goytisoló, Treasurer  
Bill Funk, Governance Committee Chair  
Simon Bowman, Grounds and Landscaping Committee Chair  
Deb Grubbe, Roads, Drainage, and Infrastructure Committee Chair

# REHOBOTH BEACH YACHT AND COUNTRY CLUB HOMES ASSOCIATION

President's Annual Report as of May 24, 2023

As the President of the RBYCC Homes Association for the 2022/2023 Term, it is my duty, under Article XI - Section 3, of the Association's By-laws, to provide a report of the operations of the Association from July 1, 2022, to date.

The following lot owners were elected as members of the Association's Board of Directors at the Annual Meeting, June 17, 2022: Jorge Goytisolo, Riko Metzroth, William Funk, Jeff Wilson, Deb Grubbe, Simon Bowman, and Jim Porter.

The term of office began on July 1, 2021. After the meeting, the prospective new Board held an organizational meeting at which the following Directors were appointed as officers of the Association:

- President: Jeff, Wilson
- Vic-President: Riko Metzroth
- Secretary: Jim Porter,
- Treasurer: Jorge Goytisolo

The Committee Chairs are:

- Architectural Review Committee: Jim Porter
- Communications Committee: Riko Metzroth
- Roads, Drainage, and Infrastructure Committees: Deb Grubbe,
- Grounds and Landscaping: Simon Bowman
- Governance: Bill Funk
- Caring Committee: Jeff Wilson

To date, the Board has held 12 monthly meetings.

The Board had several priorities for the year:

- Improve documentation and retention.
- Implement processes for vendor bidding, communications to HOA members and billing.
- Replace entrance sign, upgrade infrastructure in the circle and replace speed limit sign.
- Notify vendors on covenant violations and holidays when no work is permitted.
- Revise By-laws to be consistent with covenants and operations.
- Develop operations manual.
- Continue to the outstanding work of the ARC and Roads and Drainage Committees given the increased construction.
- Add Spring picnic event for increased members contact.

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Jorge Goytisolo and Riko Metzroth did an excellent job managing finances through a turbulent year. All dues were collected, and we should be on budget. Our on-line billing and collections through the website reduced mailing costs and made the process more efficient. Legal costs were reduced since we finished the revisions of the covenants, and the lack of snow helped our budget. Our hope is to add to our reserve due to close financial management.

Riko Metzroth has added more information to our monthly newsletters and, with Jorge and myself, selected a new vendor for our website. The upgrade should happen this summer and we should find it easier to navigate and to administer.

We have a final design for the entrance circle sign and have selected a vendor install a new sign. Deb Grubbe and Ron Graham have started a project to clean up the electrical infrastructure in the entrance circle. Deb also led our new competitive bidding process for the sign which helped keep costs within budget.

The Governance Committee, led by Bill Funk, has worked diligently on the By-laws. The goal is to reduce redundancies, provide more operating flexibility and align with the covenants. A copy of the revised By-laws will be sent out for the Annual Meeting and posted on the website.

West Side Drive and White Oak Road continue to be desirable neighborhoods for homeowners. Over the past year there have been 7 sales ranging from \$725,000 to \$3,700,000. There are 2 active sales. Currently, there are 11 major construction projects/renovations, a significant increase from last year.

It is imperative that residents be fully aware of our HOA's guidelines set forth by the Architectural Review Committee. We have a variety of contractors in our neighborhood, and it is an ongoing process educating them on our work hours and rules. It is the homeowner's responsibility to ensure that all contractors and their subs are aware of and adhere to our requirements. Jim Porter has done an excellent job as our ARC Chair, and we thank him and his committee (Jim Porter, Dave Eason, Mary Sue Colaizzi, Mike Watry and Lou Vollmer) for all of the time and effort he has put into overseeing this Committee. If you are planning any type of work on your property, please contact Jim Porter to determine what approvals (if any) are needed prior to the start of work. Jim Porter can be reached via email at: [porterjb@comcast.net](mailto:porterjb@comcast.net)

Serving on the Board has been interesting. We have done excellent work on moving to a process-oriented organization and strengthening our finances. I have learned a lot about our history, HOA governance, and water management. RBYCC has great relationships with the Rehoboth Beach Country Club, East Side Drive, and government agencies. I am encouraged by the number of people who support our neighborhood.

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In closing, participating on the Board is an investment in our community and a great way to meet neighbors, many of whom have become friends. I encourage HOA members to consider participating on Committees and running for a position on the Board in the future.

Respectfully,

Jeff Wilson

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## Official Notice of the 2023 Annual Meeting

This Notice has been emailed May 23 in compliance with the Association's By-laws

### RBYCCHA Annual Meeting PROXY attached email 2 of 2

Hello again, friends and neighbors on White Oak Rd and West Side Dr. Our Annual RBYCCHA Owners meeting will take place via Zoom meeting Saturday, June 17th, starting at 10:00 AM.

This is the second of two emails I'm sending you this afternoon regarding the Annual Meeting. This email includes the PROXY form.

The attached the PROXY form should be used in the event you can't make the meeting. Please complete the proxy form by filling in your name, RBYCC street address, email address and phone number, and sign it. Under "Meeting Attendance," Check off either "I do not plan to attend..." or "plan to attend." And if you don't plan to attend, then check off RBYCCHA President Jeff Wilson's name as holding your proxy vote: or you can enter the name of another resident to hold your proxy for you.

On page 2 of the proxy, cast your votes for the candidates for election to your RBYCCHA board. You can also enter a write in candidate, but do not vote for more than nine (9) candidates. Also on page 2, cast your vote to approve or disapprove the proposed 2023-24 budget. Completed proxies can be returned via email, or via the U.S. Postal Service. Page 2 of the Proxy has both addresses.

Jeff Wilson will be sending you the full Annual Meeting packet this week. It will include your current board's list of accomplishments this past year, as well as the proposed budget.

Riko C. Metzroth, VP Communications, RBYCCHA Board

48 West Side Dr, RB      804-316-3764

# REHOBOTH BEACH YACHT AND COUNTRY CLUB HOMES ASSOCIATION

## PROPOSED AGENDA - 2023 ANNUAL MEETING OF THE RBYCC HOMES ASSOCIATION MEMBERSHIP JUNE 17, 2023

Zoom Logins to start at 9:30 a.m. Meeting to start at 10 a.m.

See attached Zoom Instructions and separate email notice to those with email accounts.

1. Call to Order
2. Roll Call by address to confirm all attendees.
3. Determination of Quorum via in-person attendance and proxies
4. Approval of the Minutes of the 2022 Annual Meeting (Motion)
5. Acceptance of the Treasurer's Report (Motion)
6. Approval of the Annual Budget for the 2021-2022 Term (Motion)
7. Reports of the Standing and Special Committees
  - Architectural Review Committee
  - Roads, Drainage and Infrastructure Committee
  - Grounds and Landscaping Committee
  - Covenants Committee
  - Communications Committee
  - Caring Committee
8. Old Business
9. New Business
10. Election of Directors for the 2023-2024 Term (Motion)
11. Adjournment (Motion)

### **Proposed Minutes of 2022 Annual Meeting**

This document is on the RBYCC website due to its length.

### **Treasurer's Report- Jorge Goytisoló/Jeff Wilson**

The Board has monitored costs closely. Our action plan from last year's annual meeting was as follows:

- First, our financials are posted on the web site accessible to members.
- Landscaping was bid out and Bay Creek our current vendor provided best pricing.
- We continue to prefer email communication unless traditional mail is specifically requested.
- We incurred unexpected expenses at the circle, we replaced of license plate recognition camera.

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- We were able to increase funds in our capital account due to higher community dues.
- We are planning to replace the sign at the circle and paid a deposit to start the process. Cost will be split with the East Side Drive community.
- Our circle lights are failing, and we will need to remove all exiting low voltage and high voltage lighting and wiring from the circle install all new wiring with a new lighting controller and with 16 low voltage landscape lights.
- We are moving to a new HOA website service for better security and a better member experience.

We have achieved most of the goals we delineated. The vendor selection process was successful, and we retained Bay Creek Landscaping as our landscaping partner. Contributions are expected to the reserve fund in July as year closes out. In addition, we chose to move our cash out of a low interest checking account into a higher interest money market account to generate more funds.

We will meet our operating expense budget for the 2022-2023 fiscal year. Dues notices will go out in August, which is much closer to our September 30 payment deadline. This is achievable because we have added an online option for payment our strong cash position to fund the HOA's expenses during the summer months. assessed to those. Please do your best to remit your dues payment prior to September 30.

Attached is a comparison of our actual spending per line item to Budget and prior year. Also included in this comparison is the Budget proposed for the new fiscal year beginning July 1, 2023. The attached page contains financial data that serves as the Association's 2022-2023 Profit and Loss Statement and its 2022-2023 Balance Sheet.

Income received in the current fiscal year was on Plan. Operating expenses are projected to be on budget. Legal and snow removal costs were lower which helped keep us on plan.

For the new 2023-2024 fiscal year we are proposing a Budget where operating expenses are projected to increase approximately 20% major expenses are largely due to landscaping, electric and insurance. The new sign cost is coming in on budget and will be shared with the ESD HOA. Note that the costs will come from our reserves.

We continue to migrate our communications with homeowners to electronic mail for efficiency and cost reasons. In addition, those not using electronic mail may not be receiving emergency information affecting the neighborhood which requires immediate attention. We will be migrating to a new vendor and website for easier administration and increased capabilities. We will provide information and support for members to access the new website.

Respectfully,  
Jorge Goytisoló



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2023-24 Budget

	Approved 2022-23	2022-23 F	Budget 2023-24
Operating Income	\$46,900	\$46,900	46,900
Other Income	\$1,550	\$30	1,313
<b>Total Income</b>	<b>\$48,450</b>	<b>\$46,930</b>	48,213
<b>General &amp; Administrative</b>			
Insurance (Umbrella, Crime, Liability)	\$4,200	\$5,341	4,500
Legal	\$6,500	\$1,800	3,000
Taxes	\$40	\$133	50
Postage/Copies/Mailers/Meetings/Events	\$1,250	\$485	800
Website Management	\$350	\$1,800	1,500
Bank Charges	\$50	\$0	50
<b>Total General &amp; Administrative</b>	<b>\$12,390</b>	<b>\$9,559</b>	<b>9,900</b>
<b>Utilities</b>			
Electric / Irrigation entrance	\$350	\$0	400
Electric - Street Light	\$9,391	\$8,644	9,500
<b>Total Utilities</b>	<b>\$9,741</b>	<b>\$8,644</b>	<b>9,900</b>
<b>Grounds</b>			
Landscape Maintenance	\$15,000	\$9,342	11,000
Entrance / Circle	\$1,500	\$739	1,500
Snow Removal	\$1,650	\$0	1,650
<b>Total Grounds</b>	<b>\$18,150</b>	<b>\$10,081</b>	<b>14,150</b>
<b>TOTAL</b>			
Total Operating Expenses	<b>\$40,281</b>	<b>\$28,284</b>	<b>33,950</b>
Operating (Deficit)/Surplus	\$8,169	\$18,646	14,263

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## Balance Sheet

<b>Cash Basis Projection</b>									
<b>Fiscal Year July 1, 2022- June 30, 2023</b>									
<b>Rehoboth Beach Yacht &amp; Country Club Homeowners Association</b>									
<b>Balance Sheet</b>									
<b>June-23</b>									
<b>ASSETS</b>									
<b>Current Assets</b>									
M&T Operating Checking Account #9862370005								\$	30,148.55
M&T Reserve Savings Account #15004231936319								\$	24,380.50
M&T Escrow Account (Escrow in Savings Reserve Account)								\$	<u>47,542.61</u>
<b>Total Checking and Savings</b>								\$	102,071.66
<b>Accounts Receivable</b>								\$	-
<b>Total Current Assets</b>								\$	102,071.66
<b>Fixed Assets</b>									
Security Camera								\$	4,805.00
Entrance Sign								\$	3,695.00
Camera Upgrade								\$	1,235.00
Speed Limit Sign								\$	400.00
Accumuated Depreciation								\$	<u>(4,805.00)</u>
<b>Total Fixed Assets</b>								\$	5,330.00
<b>TOTAL ASSETS</b>								\$	<u><u>107,401.66</u></u>
<b>TOTAL LIABILITIES AND EQUITY</b>									
<b>Laibilities</b>									
Current Liabilities								\$	-
Security Deposit Laibility								\$	<u>47,542.61</u>
<b>Total Laibilities</b>								\$	47,542.61
<b>Equity</b>									
Retained Earnings								\$	43,464.29
Net Income								\$	<u>16,394.76</u>
<b>Total Equity</b>								\$	<u><u>59,859.05</u></u>
<b>TOTAL LIABILITIES AND EQUITY</b>								\$	<u><u>107,401.66</u></u>

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## **Architectural Review Committee-Jim Porter**

Our RBYCC Homes Association community continues to be very busy with new construction projects. Thanks to committee members: Mary Sue Colaizzi, Dave Eason; Lew Vollmer, and Mike Watry, 27 renovation and rebuild requests have been processed and approved and 16 project's progress monitored.

In addition, the ARC responded to 11 consultation requests and 19 covenant related questions and issues during the year.

In general, the work has been conducted with minimal disruption thanks to good planning and considerate execution by the owners and contractors. The ARC continues to greatly appreciate the way the community works together to ensure outcomes that benefit all homeowners and would appreciate all input on where we can improve our service.

## **Roads, Drainage, and Infrastructure Committee-Deb Grubbe**

Our committee has changed our name from Roads and Drainage to Roads, Drainage, and Infrastructure, as this more accurately reflects our overall charge. The areas we worry about are Road pavement and underlayment, Sanitary Sewer, Storm Sewer and street drainage, Security Camera, Signage, Streetlights, Bulkheads and general power and utility infrastructure. We provide the interface with the Delaware Department of Transportation for roads and storm sewers, Sussex County for the sanitary sewer system, and Delmarva Power for Streetlights.

We have spent most of our time this past year working with individual homeowners on drainage opportunities. Working in conjunction with the Grounds Committee, we have selected a vendor to install a new sign at the Circle. We hope to have the installation completed within the near future. We also are currently reviewing the infrastructure supporting the circle, primarily electrical, in order to make our lighting more reliable. We also had to replace the License Plate Camera due to unexpected moisture infiltration.

There were no snow removal events this year.

We requested maintenance service on two streetlights. The streetlight located at 102 East Side Drive supports the power to our Entrance Circle, and Delmarva Power promises that it will be fixed soon.

There is a regular level of criminal activity along Route 1, and all residents are reminded to exercise caution and to report unusual incidents to the Delaware State Police, Troop 7. Please note that the Rehoboth Beach Police are NOT responsible for public safety in our neighborhood and will only come into our neighborhood at the request of the Delaware State Police (DSP). The Delaware State Police will come into our neighborhood when requested by the Rehoboth Beach Country Club or a RBYCC homeowner.

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A reminder: Fifteen feet off both edges of West Side Drive and White Oak Road is the right of way owned by DeIDOT and used by our utility providers. Before making any changes in this area, please contact the RDI Committee. Our job is to enable you to improve your property and to support road safety as required by DeIDOT.

When we say “changes,” they are defined as any change in location, material or drainage pitch to any driveway, any change in a mailbox location, or any change in landscaping, bushes, or drainage contour in the front right-of-way. A permit is required from DeIDOT in advance of any work. Without a permit, DeIDOT can and already has shut some jobs down. We recommend that you go through the Roads Committee, as we can help you reach the right person quickly.

For our new neighbors: Our roads, associated storm water drainage and street signage are owned and maintained by the State of Delaware. Sanitary Sewers and our two Lift Stations are owned, maintained, and operated by Sussex County. Our utilities and streetlights are owned and maintained by our various utility providers, and DNREC supports us when addressing bulkhead and circulation canal issues. The signs, security cameras, and landscaping at the Circle are a 50-50 cost share with East Side Drive.

Lastly, my thanks to Ron Graham for his support as a member of the RDI Committee this past year. If you are interested in being a member of the RDI Committee for the upcoming year, please contact Deb at [rbyccha@comcast.net](mailto:rbyccha@comcast.net).

**Grounds and Landscaping Committee-Simon Bowman**

The entrance circle and community grounds have been maintained by Bay Creek Landscaping for many years. Cost proposals were requested from 3 companies and selected Bay Creek again based on timely response and cost.

We thank the several homeowner volunteers who during their neighborhood walks pick up litter and debris from the street and traffic circle.

**Covenants Committee-Bill Funk**

The Members of the Committee are Bill Funk, and Dick Zaragoza. The focus of the Committee this term has been on implementing the revised Covenants and revising the By-laws for alignment and clarity.

As part of the Board’s governance responsibilities, it was determined that the last update to the By-laws was done in 2017 which is six years ago. Upon review it was determined in addition to typographical errors there were other issues which required updating. There were areas that needed to be addressed. We are happy to report that a newly amended set of By-laws was approved by the Board at a meeting on May 23, 2023. The newly Amended By-laws are being posted on the HOA website. To assist navigating the By-laws we are listing the locations of the changes adopted.

- The first change was necessitated by information which came to light during the lengthy process of developing the Restrictive Covenants first approved in

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2020. This relates to the fact that there were ten lots, on West Side Drive toward the Clubhouse after the intersection with White Oak Road, which were not included in the 2017 Amended By-laws. Article III, Section 1 now includes those lots.

- Article IV, Sections 1, 4 and 6 update language related to the Annual Meeting and other meetings of the Members of the Association.
- Article V, Section 1 is updated to potentially expand the number of Directors from seven to allow a minimum of seven up to a maximum of nine. The Association does not employ professional managers to run the day-to-day operations of our community which saves the lot owners considerable expenses. The Board has the direct responsibility for both operations and governance. Having an additional two Directors will allow for a better distribution of individual roles.
- Article V, Section 2 clarifies that any owner of a lot may become a Director of the Board. This was thoroughly discussed with Solicitor of the Association, Seth Thompson.
- Article V, Section 3 specifically states that the chair of the Architectural Review Committee (ARC) will be a member of the Board of Directors. This important role needs to be supported by and responsible to the Board.
- Article VII, Section 2 updates information related to Regular Meetings of the Board of Directors.
- Article VIII updated to reflect that any time an Executive Committee is established, it has no delegated authority and must always leave all decision making to the entire Board. Currently, the Association Board does not have an Executive Committee.
- Article IX confirms that Directors will receive no compensation but does describe a process for reimbursement for expenses related Association related expenses incurred by Committee or Board members. Further, it allows and acknowledges the donation of time and items Directors often supply the Association.
- Article X, Section 3 clarifies the filling of a vacancy on the Board developing between Annual Meetings.
- Under the 2017 Amended By-laws there were two consecutive Articles labeled XXVI. That has been corrected.
- Article XXX, Section 1 explains when and under what authority the Board of Directors approved the By-laws. Section 2 records the date of approval and allows the continuation of the indemnification language related to Directors and Officers.

**Communications Committee-Riko Metzroth**

Our community has undergone much change over the May 2022 to May 2023 timeframe. There have been nearly twenty (20) homes that have changed hands, and eleven (11) more homes are undergoing major renovations. With so much activity, and so many new community members joining our RBYCCHA family, the need for frequent and consistent communication.

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Over the past 12 months, the Communications Committee has been busy with the following:

The existing Association website has been thoroughly updated to ensure that all new community members were listed, along with their contact information. We had a successful launch of the online payment option to the website, so our fellow community members can pay their annual HOA dues, new construction / renovation fees, etc. Look for the Alert in the upper right-hand corner of the home page, to navigate to the online payments portal. The existing website is <https://www.rbycchomesassoc.com>.

A newer, more technically advanced website will begin in late June. That **new website will be** <https://www.rbyccha.com>. We'll be migrating all of the Association docs from the old site to the new site. We will soon be emailing all owners on White Oak Rd and West Side Dr to re-register on this new site.

The new website will again give you the opportunity to pay your annual HOA dues and construction fees online. It will allow you to look up the contact info of your RBYCCHA friends and neighbors and keep up with your Association's progress on projects such as the new traffic circle, as well as local events.

The Committee brought back RBYCCHA's annual September neighborhood block party, held at the open space near the entrance to The Club. We had over 70 friends and neighbors attend. In fact, it proved to be so popular, that we held a second one in the Spring, on June 3rd with over 30 attendees.

We started a monthly newsletter emailed to all RBYCCHA owners. The newsletter includes committee updates, information about events in our area, and a new FAQ (Frequently Asked Questions) section, answering your questions about our Association's Covenants, construction and permitting requirements from Sussex County, DeIDOT and the State, as well as which departments to contact when.

With so many changes in home ownership and new / renovation construction, the Committee felt it was prudent to remind homeowners of the RBYCCHA Covenants and rules for

- a) contacting the ARC Architectural Review Committee with architects plans prior to starting construction.
- b) the hours when contractors are allowed to be working.
- c) height requirements of dwellings, fences, and shrubs.
- d) landscaping / lawn care responsibilities and
- e) rules for storing boats and trailers to name a few.

Our goal as a Board and Communications Committee is to create an atmosphere of good neighbors helping each other here in RBYCCHA. We want to share your thoughts and ideas with everyone, so that when any of us make the turn onto West Side Dr or White Oak Dr, we know we've come home.

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## Caring Committee

This committee confidentially supports and assists our neighbors who are dealing with various types of challenges and needs in areas like shopping support, holiday meals and visits, cards, and transportation to medical appointments. The service is free, is confidential, and the committee has helped a number of neighbors this year. If you have any questions, please contact Terry at [terryabeleason@aol.com](mailto:terryabeleason@aol.com) or Meg at [meggins@comcast.net](mailto:meggins@comcast.net).

Instructions For June 17, 2023, Meeting Zoom Hook-Up  
Below is the Zoom link. You will be able to login into the Zoom meeting beginning at 9:40 AM.

Topic: RBYCCHA 2023 Annual Meeting  
Time: Jun 17, 2023 09:30 AM Eastern Time (US and Canada)

Join Zoom Meeting

<https://us02web.zoom.us/j/85211672074?pwd=WURrMUowRDVHcWFJemxZRXFCTzBodz09>

Meeting ID: 852 1167 2074

Passcode: 904866

Slate of Candidates for Election to the RBYCC Homes Association 2023/2024 Board of Directors and Official Annual Meeting Proxy

A separate Proxy is attached for voting.

Current Board members interested in returning to the Board for another one-year term:

Jeff Wilson

Jim Porter

Riko Metzroth

Jorge Goytisolo

Deb Grubbe

Simon Bowman

Bill Funk

**REHOBOTH BEACH YACHT AND COUNTRY CLUB HOMES ASSOCIATION**

**Rehoboth Beach Yacht and Country Club Homes Association  
PROXY FOR THE 2023 ANNUAL MEETING OF THE MEMBERSHIP (Also included  
as a separate attachment for ease of printing)**

**Please Print: Today’s Date:** \_\_\_\_\_ **Name of Lot Owner Granting  
Proxy:** \_\_\_\_\_  
**RBYCC Street Address:** \_\_\_\_\_  
**Owner Preferred Email Address(es):** \_\_\_\_\_  
**Owner Preferred Telephone/Cellphone Number(s):** \_\_\_\_\_  
**Signature:** \_\_\_\_\_

**Meeting Attendance**

\_\_\_\_\_ I do not plan to attend the June 17, 2023 Annual Meeting Conference Call and  
acknowledge that my Proxy will be used for quorum purposes as well as for the other  
voting purposes identified below.

\_\_\_\_\_ I plan to attend the June 17, 2023 Annual Meeting Conference Call and  
acknowledge that by submitting my proxy in advance, if I attend the Call my Proxy will  
be revoked if I do attend the Annual Meeting Conference Call so that it will not be  
double-counted if a voice vote will be required.(Choose one)

Jeff Wilson, President of the Association, **OR**

(Name) \_\_\_\_\_ whose RBYCCHA street address is:  
\_\_\_\_\_ to cast my votes as outlined below:

**Candidates for Election to the Board**

I acknowledge that as of the time of this mailing, the following candidates are seeking  
election to the Board of Directors for the 2023/2024 Term and I hereby cast, or appoint  
my Proxy to cast, my vote as follows (please do not vote for more than seven (7)  
persons); I acknowledge and agree that if I have not placed check marks or “x’s” by the  
names of the seven (7) persons running for election, it is my intention that my Proxy  
cast my vote, according to his/her discretion, for as many candidates as are needed to  
elect a total of seven (7) persons.

- |                       |                    |
|-----------------------|--------------------|
| _____ Jim Porter      | _____ Jeff Wilson  |
| _____ Riko Metzroth   | _____ Deb Grubbe   |
| _____ Jorge Goytisolo | _____ Simon Bowman |
| _____ Bill Funk       | _____ (write in)   |



**REHOBOTH BEACH YACHT AND COUNTRY CLUB HOMES ASSOCIATION**

**Proposed Annual Budget**

**I hereby appoint my Proxy to cast my vote as outlined below:**

\_\_\_\_\_ I hereby cast my vote to approve the proposed 2023-2024 Annual Budget as described in an attachment to the Official Notice of Meeting.

\_\_\_\_\_ I hereby cast my vote to disapprove the proposed 2023-2024 Annual Budget as described in an attachment to the Official Notice of Meeting.

**Other Matters Coming Before the Annual Meeting**

AND I hereby appoint my Proxy to cast my vote, according to his/her discretion, on any and all other matters that may come before the Annual Meeting. **Please return your executed proxy or a PDF thereof to be received no later than the Friday, June 2 by (i) mailing to RBYCCHA, P.O. Box 192, Rehoboth Beach, DE 19971, or (ii) delivering electronically to Jim Porter, Secretary at [porterjb@comcast.net](mailto:porterjb@comcast.net) , or (iii) delivering in person to Jim’s home at 201 West Side Drive where there will be a box marked Proxy on the front porch. If there are issues printing the proxy, please email Jim Porter and he will get you this proxy. You may submit this document to Jim Porter with or without the Slate of Candidates section.**